

OVERVIEW OF THE EXECUTIVE DATA BOARD

The Virginia Executive Data Board (the Board) is established to drive the Commonwealth's data-driven policy goals and objectives at their respective agencies in partnership with the Office of Data Governance and Analytics (the Office).

The Executive Data Board shall consist of the directors or chief executives, or their designees, of executive branch agencies engaged in data sharing and analytics projects with the Commonwealth Data Trust. The CDO shall chair the Board.

[Related Legislation](#)

POWERS AND DUTIES

The Board shall have the following powers and duties:

1. Translate the Commonwealth's data-driven policy goals and objectives into performance targets at their respective agencies.
2. Allocate appropriate resources at their respective agencies to support data governance, sharing, and analytics initiatives.
3. Provide any reports to the Office of Data Governance and Analytics regarding their respective agencies' data analytics work and implementation of recommendations.

MEMBERSHIP AND TERMS

The Board will have eight (8) members from Agencies in the Commonwealth Data Trust, with alternates available.

The Board shall elect a chairperson and vice-chairperson from among its membership.

MEETING FREQUENCY

The Board shall meet at least biannually or at the call of the Chair or the Chief Data Officer.

QUORUM

A majority of the members shall constitute a quorum. Voting and decisions can occur only when a quorum is present. The meeting will be informational only (no votes) in the event a quorum is not achieved during a given meeting. Any votes scheduled for the meeting without a quorum will be postponed to the next meeting a quorum is achieved.

COMPENSATION AND EXPENSES

All members shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties as provided in §§ 2.2- 2813 and 2.2-2825. Funding for the costs of compensation and expenses of the members shall be provided by the Office of Data Governance and Analytics.

STAFF SUPPORT

The Office of Data Governance and Analytics shall provide staff support to the Council. All agencies of the Commonwealth shall aid the Council, upon request.

GOALS AND OBJECTIVES

1. Set and approve KPI's for data governance initiatives.
 - % of Data Governance Goals with KPI's
2. Develop a reasonable data governance and analytics budget for Agency.
 - Data budget as % of Agency total budget
3. Promote data sharing and data governance initiatives within and between Agencies.
 - # datasets shared
 - % improvement in maturity assessment
4. Fund data governance and data literacy education across the Commonwealth of Virginia.
 - \$'s allocated per employee for Data Governance or Data Literacy Training
5. Review Data project portfolio across agencies for prioritization, funding, and optimization.
 - Project status with cost variance, % complete, and project risks
 - Project outcomes (e.g. efficiency, insight, risk)

DELIVERABLES AND DEADLINES

- The benchmark for the yearly goals and objectives will be provided to the Data Governance Council.
- A report of all data and analytics projects is due to ODGA on a quarterly basis.