Data Governance Lead
Job Description

Overview:

We are seeking a seasoned and proactive Data Governance Lead to spearhead our data governance initiatives and ensure the integrity, quality, and security of our organization's data assets. As the Data Governance Lead, you will be responsible for developing and implementing data governance frameworks, policies, and processes to support our strategic objectives and regulatory compliance requirements.

Responsibilities

Data Governance Strategy

- Develop and articulate the organization's data governance vision, strategy, and roadmap.
- Define data governance objectives, priorities, and key performance indicators (KPIs).
- Establish governance structures, roles, and responsibilities to support effective data stewardship and accountability.

Policy and Process Development

- Design, document, and implement data governance policies, standards, and procedures.
- Define data classification schemes, data ownership models, and data lifecycle management practices.
- Ensure alignment with regulatory requirements, industry standards, and best practices.

Data Quality Management

- Establish data quality standards, metrics, and monitoring mechanisms.
- Collaborate with data owners and stewards to identify data quality issues and root causes.
- Implement data quality improvement initiatives and corrective actions as needed.

Data Security and Privacy

- Develop and enforce data security and privacy policies, controls, and procedures.
- Ensure compliance with data protection regulations (e.g., HIPAA, FERPA, etc.) and industry standards.
- Monitor access controls, data encryption, and other security measures to mitigate risks.

Metadata Management and Documentation

- Implement metadata management processes to capture and maintain data lineage, definitions, and dependencies.
- Establish data dictionaries, glossaries, and cataloging tools to facilitate metadata discovery and documentation.

- Promote metadata standards and best practices across the organization.

Data Governance Education and Awareness
- Provide training and guidance to employees on data governance principles, policies, and procedures.
- Raise awareness of data management best practices and their importance to business operations.
- Foster a culture of data stewardship, collaboration, and continuous improvement.

Governance Oversight and Reporting
- Establish mechanisms for governance oversight, including regular reviews and audits.
- Monitor compliance with data governance policies and assess effectiveness of controls.
- Prepare and present data governance reports, dashboards, and metrics to senior leadership.

Requirements:
- Bachelor's or Master's degree in Information Management, Computer Science, Business Administration, or related field.
- Extensive experience in data governance, data management, or related roles.
- Strong understanding of data governance principles, frameworks, and best practices.
- Familiarity with regulatory requirements and industry standards related to data privacy and security.
- Excellent leadership, communication, and stakeholder management skills.
- Ability to influence and drive change in a complex organizational environment.
- Certification in data governance or related areas (e.g., DM-BOK, CDMP, etc.) is a plus.